



Application Checklist

An application to the Joint PhD Program is considered complete when the following items are submitted:

- The **online application** form through <https://jointphd-ed.lakeheadu.ca>
 - The **application fee** of \$110.00 paid online through the Joint PhD website at time of applying.
 - A copy of ALL final official original transcripts** to be mailed to:
ATTN: Kristin Grady-Joint PhD Administrator
Joint PhD in Educational Studies Program
The Office of the Joint PhD Secretariat
Lakehead University, Bora Laskin Building, Office 2013
955 Oliver Road, Thunder Bay, ON P7B 5E1
 - 2 References including:**
 - Referee Assessment Form #1** (see attached form) and **Support Letter #1**
 - Referee Assessment Form #2** (see attached form) and **Support Letter #2**
 - Academic Curriculum Vitae** (see attached template)
 - Evidence of **Research Competence**. Evidence of research competence is usually demonstrated by a Master's thesis, those who have not completed a thesis must submit evidence of equivalent research capability.
 - The **Research Plan** (see attached template)
 - English Language Proficiency:**
 - A minimum score of 7.0 on the International English Language Testing System (IELTS), with no individual sub-category score less than 6.5.
 - A minimum score of 100 on the Internet Based Test (iBT) version of the Test of English as a Foreign Language (TOEFL), including a minimum score of 27 in the Written component and a minimum score of 27 in the Reading component.
 - A minimum score of 60 (Brock & Lakehead University) and 70 (University of Windsor) on the Canadian Academic English Language (CAEL) examination.
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ALL application documents must be received by the Office of the Secretariat no later than **November 15, 2019**.