

The Annual Progress Report Form

In the spring term of each year, please meet with your Supervisor to discuss your progress in the Joint PhD program, and complete the Annual Progress Report Form. May 15th is the deadline date for submission of this form to the Associate Dean or Chair of Graduate Studies in Education at your home university. By June 1st this form is submitted to the Office of the Secretariat. The Office of the Secretariat will provide copies of the submitted Annual Report to students and all designate faculty serving on doctoral committees. Copies are kept on file at the Secretariat and Graduate Studies offices at the home universities.

Student			
Year of entry to program		Full or Part-Time Status	
Home university			
Field of Study			
Supervisor			
Committee members			

Please indicate in the chart below which program requirements are completed, in progress, or incomplete. Please include the term and year of completion, or the expected term and year of completion.

Course/Program Requirement	Incomplete (Indicate term/year of expected completion)	Currently in progress	Completed (Indicate term and year of completion)
Doctoral Seminar I			
Field of Study course (online)			
Doctoral Seminar II			
Specialization Elective/ Directed Study			
List any additional course(s) if required			
Research Colloquium (online)			
Comprehensive Portfolio			
Comprehensive Exam of Portfolio			
Dissertation Proposal			
Dissertation (indicate expected date of oral defence)			

1. Please reflect on your experiences and accomplishments in the program over the past year. Use extra paper if necessary.

2. Please describe your goals for the coming academic year.

3. If you plan to be enrolled full time in the next academic year, please describe funding sources, including (successful) applications for internal or external funding.

5. Supervisor's Comments:

6. Comments by Associate Dean (Windsor)/Chair of Graduate Studies in Education (Lakehead)/ PhD Graduate Program Director (Brock):

Progressing without concern. Yes No

Signature of Student and date: _____

Signature of Supervisor and date: _____

Signature of Associate Dean (Windsor)/Chair of Graduate Studies in Education (Lakehead)/ PhD Graduate Program Director (Brock) and date: _____