



## Application Checklist

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An application to the Joint PhD Program is considered complete when the following items are submitted:

- The **online application** form through <https://jointphd-ed.lakeheadu.ca>
  - The **application fee** of \$110.00 paid online through the Joint PhD website at time of applying.
  - A **copy of ALL final official original transcripts (including proof of degree(s))** to be mailed to:  
**ATTN: Joint PhD in Educational Studies Program**  
**The Faculty of Graduate Studies**  
**Lakehead University**  
**955 Oliver Road, Thunder Bay, ON P7B 5E1**  
**2 References including:**  
**Referee Assessment Form #1** (see attached form) and **Support Letter #1**
  - Referee Assessment Form #2** (see attached form) and **Support Letter #2**
  - Academic Curriculum Vitae** (see attached template)
  - Evidence of **Research Competence**. Evidence of research competence is usually demonstrated by a Master's thesis, those who have not completed a thesis must submit evidence of equivalent research capability.
  - The **Research Plan** (see attached template)
  - English Language Proficiency:**
    - A minimum score of 7.0 on the International English Language Testing System (IELTS), with no individual sub-category score less than 6.5.
    - A minimum score of 100 on the Internet Based Test (iBT) version of the Test of English as a Foreign Language (TOEFL), including a minimum score of 27 in the Written component and a minimum score of 27 in the Reading component.
    - A minimum score of 60 (Brock & Lakehead University) and 70 (University of Windsor) on the Canadian Academic English Language (CAEL) examination.
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**ALL** application documents must be received by the Office of the Secretariat no later than **November 15, 2020**.