



Application Checklist

An application to the Joint PhD Program is considered complete when the following items are submitted:

- The **online application** form through the Joint PhD Website.
- The **application fee** of \$125.00 (Canadian) paid online through the Joint PhD website at time of applying.
- **A copy of all unofficial transcripts (including proof of degree(s) completed)** to be uploaded to the application portal. Note: If the transcript is not in English, a notarized translation is required.
- **2 Academic References**
- **Additional Documents:**
 - Joint PhD in ED Supplementary Admission Form** - Use this Supplementary Admission form link.
 - Academic Curriculum Vitae** - Use this Academic CV format.
 - Research Plan** - Use this Research Plan Template.
- Evidence of research competence usually demonstrated by a Master's thesis, those who have not completed a thesis must submit evidence of equivalent research capability.
- **English Language Proficiency:**

A minimum score of 7.0 on the International English Language Testing System (IELTS), with no individual sub-category score less than 6.5.

 - A minimum score of 100 on the Internet Based Test (iBT) version of the Test of English as a Foreign Language (TOEFL), including a minimum score of 27 in the Written component and a minimum score of 27 in the Reading component.
 - A minimum score of 60 (Brock & Lakehead University) and 70 (University of Windsor) on the Canadian Academic English Language (CAEL) examination.

ALL application documents must be received by the Office of the Secretariat no later than **November 15.**